



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

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ROBERT B. TAYLOR
CHIEF PROBATION OFFICER

September 7, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL TO CONTRACT WITH COMMUNITY-BASED ORGANIZATIONS TO PROVIDE EMPLOYMENT SERVICES FOR HIGH RISK/HIGH NEEDS YOUTH UNDER THE JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA)

(3 VOTE, DISTRICTS 1, 2 AND 5)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve contracting with two Community-Based Organizations (CBOs), Goodwill Southern California and Soledad Enrichment Action, Inc., to provide employment services to high-risk/high needs youth in three service areas for an initial contract amount of \$200,000 each, for a total of \$600,000, fully offset by Juvenile Justice Crime Prevention Act funds, for the period following Board approval, by delegating authority to the Chief Probation Officer to negotiate, finalize, and execute three individual contracts substantially similar to the attached standardized draft (Attachment A), after final approval by County Counsel.
2. Delegate authority to the Chief Probation Officer to approve the addition or replacement of any agency subcontracting with the CBOs.
3. Delegate authority to the Chief Probation Officer to execute modifications to the contract not exceeding twenty-five percent (25%) of the total contract cost and/or one hundred eighty (180) days to the period of performance pursuant to the terms contained therein, upon approval as to form by County Counsel. The Chief Probation Officer will notify the Chief Administrative Office in writing within 10 business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

The purpose of the recommended actions is to obtain Board approval to contract with two CBOs, Goodwill Southern California (Clusters 1 and 5) and Soledad Enrichment Action, Inc. (Cluster 2) on a sole source basis to provide employment services to probation youth under the JJCPA High Risk/High Needs Program. Services will be provided in three service areas (Cluster 1/Area 2, Cluster 2/Area 2, and Cluster 5/Area 2) within the five geographical areas known as Clusters as listed below. The contracts are recommended for award on a sole source basis to restore services that were previously provided by agencies that did not renew contracts for the required services in Clusters 1, 2, and 5. A Request for Proposals (RFP) will be released within the next 60 days to award contracts on a competitive basis. In the interim, the sole source contracts will make the employment services available to the affected areas and eliminate the current break in services.

The contracted services will include employment services for high-risk/high needs youth referred by the Probation Department. The services include individualized assessments and employment eligibility support services, job readiness training and full-time job placement, vocational training and full-time job placement and employment retention services. The recommended agencies will provide services in their service area and contiguous communities. The proposed contractors and service areas are as follows:

<u>Cluster</u>	<u>Recommended Agency</u>	<u>Service Area</u>
1	Goodwill Southern California	2. San Gabriel Valley/Pomona Area
2	Soledad Enrichment Action, Inc.	1. Inglewood/Florence/Culver City Area
5	Goodwill Southern California	2. Antelope Valley Area

The recommended agencies have agreed to be reimbursed for their services at the rates in their current contracts in other Clusters. Attachment B lists each agency's current rates.

Implementation of Strategic Plan Goals

The recommended Board action is consistent with the Countywide Strategic Plan Service Excellence Goal #1 and Children and Families' Well-Being Goal #5. Implementation of the recommendations will enable a continuum of service models for probation youth that include employment readiness training, vocational training and job placement.

FINANCIAL IMPACT/FINANCING:

Each of the three contracts will not exceed a maximum of \$200,000 for the 12-month contract term. These costs are 100% offset by Juvenile Justice Crime Prevention Act funds, which are included in the FY 2006-2007 Probation Department's Budget. Consequently, no net County cost is required to fund the recommended contracts. The contract includes provisions for non-appropriation of funds and budget reductions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On April 13, 2004, your Board authorized the Chief Probation Officer to apply for and accept \$27,961,789 in fourth year JJCPA funding for FY 2004-2005 from the BOC, upon approval of the County of Los Angeles Application and Comprehensive Multi-Agency Juvenile Justice Plan Modification (Plan). The FY 2004-2005 Plan included the merging of the Gang Intervention and Intensive Transition services programs into the new High Risk/High Needs program, and restructuring all of the Gender Specific services programs, including those in the community, camps, and juvenile halls. As such, the Department solicited for services under the new programs through a competitive bid process. Unfortunately, three of the agencies that were awarded contracts as a result of the competitive bid process did not extend their contracts for the third contract period which has resulted in a break in services in certain areas in Clusters 1, 2 and 5. The recommended sole source contracts are with current service providers that are willing and able to provide the services beginning October 1, 2006, eliminating the break in services while a competitive solicitation process is conducted.

The proposed contracts are for a 12-month period for an amount not to exceed \$200,000 each. The scope of work for the contracted services involves providing employment services to probation youth, including individualized assessments and employment eligibility support services, job readiness training and full-time job placement, vocational training and full-time job placement and employment retention services.

The Department will not request the contractors to perform services, which exceed the Board approved contract amount, scope of work, and/or contract dates.

In accordance with the Department of Human Resources memorandum dated November 16, 1995, these contracts have been reviewed in regard to the provisions for hiring displaced County employees. The contractors agree to give first consideration to hire permanent County employees targeted for layoff, or qualified former County employees who are on a re-employment list after the effective date of these contracts and during the life of the contracts.

In accordance with the Chief Administrative Office memorandum dated October 6, 1997, these contracts contain County requirements regarding the hiring of participants in the GAIN/GROW program.

The contract includes all County requirements, including, non-responsibility and debarment, child support compliance, Safely Surrendered Baby Law, and the provisions of paid jury service time for their employees.

These are Non-Prop A contracts. Consequently, there are no departmental employee relations issues and they will not result in a reduction of County services.

The Department has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contracts.

CONTRACTING PROCESS:

Agencies that are currently providing similar services and have the necessary resources to provide services in Clusters 1, 2 and 5 have agreed to enter into a one-year sole source contract. The short-term contracts will provide the necessary services while Probation conducts a competitive bid process for these three Clusters.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the recommended actions will enable the Probation Department to comply with the Plan's mandate to contract with CBOs to provide employment services to high risk/high-needs youth

Respectfully submitted,



ROBERT B. TAYLOR
Chief Probation Officer

RBT:yy

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Attachments (2)

c: Executive Officer, Board of Supervisors
Chief Administrative Officer
County Counsel